

FILE COPY



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



DARLENE GREEN  
Comptroller

*Internal Audit Section*

Carnahan Courthouse Building  
1114 Market St., Room 608  
St. Louis, Missouri 63101  
(314) 622-4723  
Fax: (314) 613-3004

July 21, 2008

Ronald Hill, City Marshal  
City Marshal's Office  
1430 Olive Street, Room 208  
St. Louis, MO 63103-2303

RE: Payroll Distribution of the City Marshal's Office  
Payroll Period Ending June 23, 2007 (Project # 2007-54)

Dear Mr. Hill:

We have conducted a payroll distribution of City Marshal's Office (Dept. # 317) for the pay period ending June 23, 2007. The objectives of this review were to determine if:

- Eligible Employees received wages.
- Wages are adequately safeguarded.
- Employees are only paid for actual hours worked.
- Accrual and use of paid leaves are accurate.

Our fieldwork was completed on June 28, 2007. During the observation, nothing came to our attention that caused us to believe that wages were not properly distributed or adequately safeguarded.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

If you have any questions, please contact me at (314) 622-4723.

Respectfully,

A handwritten signature in black ink, appearing to read "Mohammad H. Adil".

Mohammad H. Adil  
Internal Audit Manager

cc: John Zakibe, Deputy Comptroller  
Ronald Smith, City Operations Manager, Office of the Mayor